



## CITY OF SAN BRUNO

Community Services Department

### MEETING MINUTES

#### Senior Citizens Advisory Board June 20, 2017

1. **Call to Order/Roll Call:** Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 9:02 a.m. Board Members Present: Chair Goff, Vice Chair Green, Hayes, Carmichael, Luzaich, and Tracey. Board Members Absent: Board Member Kreisel and Treasurer Hornung. Staff Present: Burns, Brewer, Tessier and Aker.
2. **PLEDGE OF ALLEGIANCE:** Chair Goff led the Pledge of Allegiance.
3. **APPROVAL OF AGENDA: MSC Luzaich/Hayes** to approve the agenda of the June 20, 2017 meeting. Approved unanimously.
4. **APPROVAL OF MINUTES: MSC Carmichael/Luzaich** to approve the minutes of the May 16, 2017 meeting. Approved unanimously.
5. **PUBLIC COMMENT:** Stephen Seymour introduced himself and thanked the Board for their service.
6. **CONSENT CALENDAR:** None.
7. **CONDUCT OF BUSINESS:**
  - a. Treasurer's Report – May 2017 Treasurer's Report filed for audit.
  - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data – Monthly Information and Referral Report and Nutrition Site Report were distributed and reviewed, received, and filed for May 2017.
  - c. Receive and File Minutes of Program Committee and Events Committee – Supervisor Tessier told the Board that she was wanting to introduce an 8-week course in grief. **MSC Green/Carmichael** to start the 8-week course in grief at the Senior Center. Approved unanimously. Supervisor Tessier also told the Board that there is a group that would like to come into the Senior Center once a month to teach classes on creating paper crafts. **MSC Green/Luzaich** to allow the once a month paper class to begin. Approved unanimously. Lastly, Supervisor Tessier recommended the Board to approve her scheduling a one-time educational class on estate planning and wills. **MSC Luzaich/Hayes** to schedule the one day class. Approved unanimously.
  - d. Retired Senior Volunteer Program (RSVP) Site Visit Report – Supervisor Tessier informed the Board that only certain volunteer jobs qualify for the funding offered

by RSVP. Superintendent Brewer added that if people are interested in joining to please speak with Supervisor Madonich.

8. **UNFINISHED BUSINESS:** None.

9. **EXCLUDED CONSENT:** None.

10. **ITEMS FROM STAFF:** None.

11. **PUBLIC COMMENT:**

12. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:**

13. **ADJOURNMENT:** With no other business to be conducted, **Chair Goff**, adjourned the meeting of the Senior Advisory Board at 9:20 a.m.

Respectfully Submitted,  
Ludmer Aker  
Executive Assistant  
City of San Bruno